STUDENT HANDBOOK

1968-1969

Queens College, Charlotte, N. C.

HOURS TO REMEMBER

DINING ROOM SERVICE HOURS

Breakfast		
Monday–Friday	$ .60	7:15-8:15 A.M. Cafeteria Service
Saturday–Sunday	$ .60	8:15-9:00 A.M. Cafeteria Service
Luncheon		
Monday–Friday	$ .85	12:00-1:20 P.M. Family Service
Saturday	$ .85	12:00-12:30 P.M. Buffet
Sunday	$1.25	1:00-1:30 P.M. Family Service
Dinner		
Monday–Thursday	$1.25	5:00-6:20 P.M. Family Service
Friday	$1.25	5:00-6:00 P.M. Buffet
Saturday	$1.75	5:15-6:00 P.M. Buffet
Sunday	$ .85	5:15-6:00 P.M. Buffet

LIBRARY

Monday–Friday	8:00 A.M.-5:30 P.M.
	7:00-10:00 P.M.
Saturday	9:00 A.M.-12:00 Noon
	1:00-4:00 P.M.
Sunday	2:00-5:00 P.M.
	7:00-10:00 P.M.

OFFICE OF THE DEAN OF STUDENTS

Special permission must be obtained 24 hours ahead of time.

Monday–Friday	11:00 A.M.-12:30 P.M.
	2:00-4:00 P.M.
	7:00-10:00 P.M.

STUDENT BANK

Monday–Friday	10:00 A.M.-12:00 Noon
	2:00-4:00 P.M.

JERNIGAN STUDENT CENTER

Post Office Package Window	
Monday–Friday	9:45-11:30 A.M.
	3:30-4:45 P.M.
Saturday	9:45-11:30 A.M.
Snack Bar	
Monday–Friday	8:30 A.M.-10:30 P.M.
Saturday	9:00 A.M.-1:00 P.M.
	5:00-10:30 P.M.
Sunday	5:00-10:30 P.M.
Book Store	
Monday–Friday	8:30 A.M.-12:00 Noon
	1:00-5:00 P.M.
Saturday	9:00 A.M.-12:00 Noon
Textbook Store	
Daily, except Wednesday	2:00-4:00 P.M.
Wednesday	10:00 A.M.-12:00 Noon

(Additional hours posted at beginning of semester)

STUDENT HANDBOOK

1968-1969

Published by
The Student Government Association
Queens College

COLLEGE HYMN

Guardian bright, our Alma Mater,
Molder of our hearts and minds,
Light high visions in thy daughters
And a loyalty that binds.

Gladly do we lift our voices
Pledging thee our faith and love.
Teach our minds and hearts to follow
Him who leads us from above.

Living truth is ever ringing—
Tune our ears to hear that chime.
Lasting wisdom peace is bringing—
Lead us in her way sublime.

Queens, to thee we pledge our spirits,
Ever thine, a loyal band.
Queens, thy praises we are singing,
Grateful for thy guiding hand.

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Editor of Handbook ..... Paula Causey

COLLEGE CALENDAR FOR 1968-1969

1968

August	26	Monday	Residence halls open to freshmen and transfer students 6:00 p.m. Orientation Program
August	27	Tuesday	Residence halls open for returning students
August	28	Wednesday	8:00 a.m.–6:00 p.m. Registration
August	29	Thursday	8:00 a.m. Classes begin
October	17	Thursday	Mid-point of first semester
October	24	Thursday	12:50 p.m. Classes suspended for Fall Break
October	28	Monday	8:00 a.m. Classes resume
November	27	Wednesday	12:50 p.m. Thanksgiving recess begins
December	2	Monday	8:00 a.m. Thanksgiving recess ends
December	12	Thursday	Last day of scheduled classes
December	13	Friday	Reading Day
December	14	Saturday	Final Examinations begin
December	20	Friday	Final Examinations end

1969

January	15	Wednesday	8:00 a.m.–7:00 p.m. Registration for second semester
January	16	Thursday	8:00 a.m. Classes begin
March	7	Friday	Mid-point of second semester
March	8	Saturday	8:00 a.m. Spring holidays begin
March	17	Monday	8:00 a.m. Spring holidays end
April	4	Friday	Classes suspended for Good Friday
May	8	Thursday	Last day of scheduled classes
May	9	Friday	Reading day
May	10	Saturday	Final Examinations begin
May	16	Friday	Final Examinations end
May	18	Sunday	Baccalaureate Service Commencement Convocation

TENTATIVE CALENDAR FOR 1969-1970

1969

August	25	Monday	Residence halls open to freshmen and transfer students 6:00 p.m. Orientation Program
August	26	Tuesday	Residence halls open for returning students
August	27	Wednesday	8:00 a.m.–6:00 p.m. Registration
August	28	Thursday	8:00 a.m. Classes begin
October	16	Thursday	Mid-point of first semester
October	23	Thursday	12:50 p.m. Classes suspended for Fall Break
October	27	Monday	8:00 a.m. Classes resume
November	26	Wednesday	12:50 p.m. Thanksgiving recess begins
December	1	Monday	8:00 a.m. Thanksgiving recess ends
December	11	Thursday	Last day of scheduled classes
December	12	Friday	Reading Day
December	13	Saturday	Final examinations begin
December	19	Friday	Final examinations end

1970

January	14	Wednesday	8:00 a.m.–7:00 p.m. Registration for second semester
January	15	Thursday	8:00 a.m. Classes begin
March	6	Friday	Mid-point of second semester
March	7	Saturday	8:00 a.m. Spring holidays begin
March	16	Monday	8:00 a.m. Spring holidays end
March	27	Friday	Classes suspended for Good Friday
May	7	Thursday	Last day of scheduled classes
May	8	Friday	Reading Day
May	9	Saturday	Final examinations begin
May	15	Friday	Final examinations end
May	17	Sunday	Baccalaureate Service Commencement Convocation

STUDENT GOVERNMENT ASSOCIATION

Purpose

The purpose of the Student Government Association is to establish a working system of student representative government, the primary goal of which is to educate the whole student body to the basic principles and responsibilities inherent in representative, democratic government. More specifically, it is to offer, foster, establish, and perpetuate a dynamic learning experience for all students.

Organization

All students of Queens College are members of the Student Government Association (SGA), provided they have fulfilled the requirement of accepting the Honor System and have indicated their understanding of the *Student Handbook*. The Student Government Association is indirectly responsible for everything which involves student life on campus.

Its organizations are the Student Legislature, President's Board, and the Advisory Board.

STUDENT LEGISLATURE

Purpose

The purpose of Student Legislature is to initiate, pass, and bring to the student body for final decision such constructive legislative bills as it shall deem advisable.

Organization

The membership of Student Legislature consists of the president of Resident Student Council (RSC), president of Day Student Council (DSC), secretary of SGA, president of SGA, treasurer of SGA, secretary to the President's Board, presidents of the four classes, an elected representative from each class, a day student representative, the editor of *Current*, and representatives from any group which is affiliated with SGA as authorized annually by the Student Legislature.

Meetings

Meetings are held every other Thursday night at 7:30 upstairs in the Student Center. All students are invited and urged to attend these meetings.

PRESIDENT'S BOARD

Purpose

The President's Board exists to coordinate the activities of the major organizations, to discuss problems, to make any necessary recommendations, and to send a report of the discussions to Student Legislature.

Organization

The members of the President's Board are the president of SGA, who will serve as chairman, RSC president, DSC president, Queens Christian Association (QCA) president, Judicial Board chairman, Panhellenic Council president, National Student Association (NSA) coordinator, secretary to the President's Board, editor of *Current*, and the Recreation Association (RA) president.

Meetings

Meetings are subject to the calling of the chairman.

ADVISORY BOARD

Purpose

The purpose of the Advisory Board is to approve or veto legislation of SGA and to advise the Student Legislature or other organizations and officers of Student Government, as requested.

Organization

The members of Advisory Board are the president of the college, dean of the college, and dean of students.

Meetings

Meetings are called whenever necessary.

THE STANDING COMMITTEES OF SGA

Heads of each of the committees are appointed by the president of Student Government Association and the dean of students with the approval of the Student Legislature. The chairman then selects her own committee members. The only exceptions to this are the Executive Committee and the Budget Committee.

Budget Committee

The purpose of the Budget Committee is to formulate the budget for student activities. It is composed of the treasurers of various campus organizations with the SGA treasurer serving as chairman.

Campus and Community Drives Committee

This committee coordinates and carries out various drives within the college community.

CIRUNA (Council on International Relations and United Nations Affairs)

The purpose of CIRUNA is to familiarize interested persons with the internal working of the United Nations through participation in mock U.N. programs and the discussion of international problems.

Public Events Committee

The Public Events Committee serves to coordinate events centering around the concerts and lectures that are held on campus.

Dining Hall Committee

The members of the Dining Hall Committee work with the food service office in coordinating activities of the dining hall and in representing the interests of the students.

Executive Committee

The purpose of the Executive Committee is to accept or reject emergency proposals when it is not convenient for the Student Legislature to meet. The committee members are all of the SGA officers and can be called to meet at the discretion of its president.

Handbook Committee

The members of this committee compile and edit the *Student Handbook.*

Orientation Council

The Orientation Council attempts to help new students in their successful orientation to college life through the planning of and participation in the orientation program at the beginning of each year.

The Freshman Advisory Council, a subdivision of this committee, enables upperclassmen to help specific freshmen advisees to become a vital part of campus life.

Social Coordinating Board

The members of this committee organize and coordinate the social functions that are sponsored by the college.

Social Standards Committee

The purpose of this committee is to promote good etiquette, attractive personal appearance, and gracious living among the members of the student body.

State Student Legislature Committee

This committee acts as a liaison between the North Carolina State Student Legislature and Queens College, sponsoring Queens' participation in the annual mock General Assembly convention.

JUDICIAL BOARD

THE HONOR CODE

I, ..., as a student of Queens College, do hereby resolve to uphold the honor system of the college by doing all in my power to create a spirit of honesty and honor for its own sake. I shall refrain from

giving or receiving academic materials in a manner unauthorized by the instructor;
the illegal possession of the property of others; and
the deliberate falsification of facts.

Realizing that the honor system places upon me demands as well as privileges, I resolve to report myself or any other student when an act has been committed against any one of the principles of the honor system.

I understand the honor system and realize that a plea of ignorance will not be accepted by the college community.

PURPOSE

The purpose of the Judicial Board is to encourage a spirit of honesty and honor for its own sake by furthering the understanding of the Honor Code.

ORGANIZATION

The board is composed of seven elected student members, including a student chairman, three faculty members, the dean of the college, and the dean of students. The Judicial Board may render a judgment of not guilty or guilty. In case of an Honor Code violation the board will deliver the judgment which it considers to be most beneficial to the student and the college community. A three-fourths majority of the members voting is necessary to determine disciplinary measures. All decisions are reviewed by the president of the college.

RESIDENT STUDENT GOVERNMENT

PURPOSE

Resident Student Council (RSC), with the advice of the office of the dean of students, makes and carries out social regulations concerning resident students and evaluates these regulations to ensure that their purposes are in harmony with the needs of the students and with the aims of the college.

ORGANIZATION

A president, first vice-president, second vice-president, secretary, treasurer, and the presidents of the various residence halls make up RSC.

Each residence hall has a House Council composed of the dormitory president as chairman and members at large elected by the students living on the several halls of the dormitory. The House Council is responsible for dormitory living and house discipline in accordance with the demerit system.

The House Councils hold their meetings weekly on Monday night at 6:30 p.m. For this reason the campus is closed each Monday from 6:30 p.m. to 7:15 p.m. If a student must be away from campus at this time, she must notify the dormitory president.

Resident Student Council meets at 7:15 p.m. each Monday.

DEMERIT SYSTEM

The following comprises the infractions and the number of demerits given for each infraction:

Demerits	Infractions
5	Late returns; 1 demerit for each minute up to five. Six to ten minutes is an automatic 5 demerits.
4	Failure to keep phone duty.
3	Improper chaperonage.
2	Failure to sign out.

2	Failure to keep closed study (Freshmen).
2	Breaking freshman closed study (Upperclassmen).
2	Out of room after dormitory closing hours (Freshmen).
2	Excessive noise.
1	Failure to sign in.
1	Failure to attend a required dormitory meeting.
1	Breaking closed campus on Monday nights.
1	Improper dress.
1	Disregarding *Busy* and *Asleep* signs.

When a student has accumulated ten demerits, she must appear before House Council, and an appropriate disciplinary measure will be taken.

DORMITORY AND SOCIAL REGULATIONS

Closing Hours

The dormitories are opened at 6:00 a.m. every morning and closed at the following times:

Monday through Thursday	12:00 midnight
Friday (Saturday morning)	1:00 a.m.
Saturday (Sunday morning)	1:00 a.m.
Sunday	12:00 midnight

To enter the dormitory after closing hours or to leave the dormitory before 6:00 a.m., a student must obtain special permission from the office of the dean of students.

Following a holiday the dormitories will close at 12:00 midnight. If there is a transportation conflict with this hour, the student must consult the dean of students in advance. Late returns because of difficulties in flying stand-by are not excused. Resident Student Council handles unexcused late returns.

Spending the Night in Another Residence Hall or Room

Friday and Saturday nights are the only nights that students of all classes may spend the night in other residence halls. Permission must be granted by the dormitory president of the one to which the student goes. Students must sign out on their white cards and must sign the guest register in the dormitory they are visiting. Only seniors may spend the night in other upperclassmen halls during the week. Only upperclassmen may spend the night in another room in their own dormitory during the week.

Spending the Night in the Infirmary

Students admitted to the infirmary should so indicate on their white cards and notify their dormitory president and resident counselor.

Guests Spending the Night in Dormitories

All overnight guests from outside the college community must be registered in the dean of students office and at the college switchboard. Guests are expected to abide by the rules and regulations of the college, which includes signing in and out on her hostess's wall card. The Queens student will be responsible for any violation of Resident Student Council rules by her visitor.

Freshmen are not permitted to have overnight guests Sunday through Thursday without special permission from the dean of students office.

Weekend Absences

Faculty regulations concerning class attendance take precedence over social regulations. Social regulations governing weekend absences do not excuse students from class.

A weekend consists of an absence from campus for Friday and/or Saturday nights.

A long weekend may begin on Thursday and end on Sunday at 12:00 midnight or begin on Friday and end on Monday at 6:30 p.m. A long weekend counts as two regular weekend absences.

Any overnight absences taken in addition to the two per regular weekend counts as a weekend absence.

During the week only seniors may spend the night away from the college. This overnight absence counts as one weekend.

The number of weekend absences allowed per semester is determined by class standing and scholastic average:

Dean's List students have unlimited weekends.
Seniors have 12 weekends.
Juniors have 10 weekends.
Sophomores have 8 weekends.
First semester freshmen have 6 weekends.
Second semester freshmen who have a B average (1.5–2.4) have 8 weekends.

Freshmen may begin taking their allotted weekends after the first four weeks of classes.

Social Privileges

Upperclassmen may use their own discretion as to the number of social privileges taken during the week.

All freshmen may have social privileges on Friday, Saturday, and Sunday nights. They may have social privileges on campus on Monday through Thursday nights from 10:00 to 12:00 p.m. Freshmen may have unexpected visitors for fifteen minutes during the week from 7:00 to 10:00 p.m. When meeting these visitors, the students must sign out. If the visit exceeds fifteen minutes, it is considered a late return.

Second semester freshmen with a 2.5 average may use their own discretion as to the number of privileges to be taken during the week.

Transfers will have privileges according to the class standing they are given on entrance to Queens College.

Upperclassmen may go off campus in a group of two persons after the day time limit. Freshmen, however, must be in a group of three persons. Day time limit is 7:00 p.m. When leaving campus after this hour, students must sign out on their white cards.

A freshman may be accompanied by one upperclassman when leaving campus.

Dating

For the first four weeks, freshmen must double date.

When dating both on and off campus, students must sign out on the white card.

Dates may be entertained on campus in such places as the parlors of Burwell Hall; the Jernigan Student Center; and the lounges of Harris, Wallace, Belk, Albright, and Barnhardt. Dates may also be entertained in the sorority houses.

For residents of Morrison, Long, and Watkins, all dates must be met in Burwell Hall. All dates will be dismissed at the front of these residence halls.

CARE AND FURNISHING OF ROOMS

Adjustments to be made in Rooms

If new light bulbs, bathroom repairs, or light fixture changes are needed, students file their requests on a form available from their resident counselor or at the switchboard. The maintenance staff will take care of all repairs as soon as they receive these requests.

Electrical Equipment

In view of fire and insurance regulations, only the following electrical appliances may be used in the rooms: radios, record players, irons, hair dryers, sewing machines, electric razors, fans, and coffee pots. No other electrical equipment, including the use of sunlamps, is permitted in the rooms.

Window Measurements

The windows in Long, Watkins, and Morrison measure 72 x 80 inches, which includes the two windows which are side by side. There is one window in each room in Belk; it measures 58 x 62 inches. Café curtains are usually used in these dormitories. In Albright and Barnhardt there are two windows with a large wall space between them. The windows are each 82 x 133 inches. Draw drapes are usually used in these rooms. There is one large window in Harris which is 45 x 75 inches, with smaller wall spaces on each side. In Wallace the windows are also separated by a large wall. The windows measure 39 x 70 inches and the total wall space with two windows is 143 x 70 inches. All curtain rods are furnished by the college.

College Property

Queens does not collect a regular breakage fee; however, the rooms are checked and damage to walls, windows, and furniture through the use of Scotch tape, tacks, pencils, or any other abuse will be estimated and charged to the students. Students are not permitted to move furniture from one room to another, nor are they permitted to attach pictures to the walls. Pets are not permitted in the residence halls.

Storage

At an announced date, trunks and hand luggage will be stored in attics and basements of the residence halls. They cannot remain in the halls because of fire regulations. Once these have been stored they are generally considered inaccessible to the student. Most of the dormitories have a room available for garment bags and suitcases.

TELEPHONES AND TELEGRAMS

Students may use the pay phones in the dormitories for local and long distance calls. Local telephones may be used for incoming calls and for campus calls. The use of the house phones should not exceed ten minutes. Students sending telegrams may use any of the pay phones. Telegrams must be paid for when sent.

CAMPUS REGULATIONS

Dress

Queens students over the years have earned the reputation of being "well dressed." They generally have developed an awareness and taste for proper appearance in which neatness, grooming, and appropriateness have been inherent. After a thorough study of student dress and recognition of the fact that styles and modes of dress change from year to year, it is understood that casual dress, such as slacks and bermudas, is an acceptable mode of dress at certain times and places on campus.

Places where slacks and bermudas may be worn on campus:

Classroom buildings including the Fine Arts Center on Saturday and Sunday.

Everett Library after dinner every night and Saturday all day.

The Jernigan Student Center at any time.

Morrison Dining Hall Saturday breakfast and lunch and Sunday supper.

The Selwyn Avenue side of campus after the evening meal every night.

Slacks and bermudas will be permitted off campus when the occasion calls for them.

Resident Student Council and the dean of students reserve the right to determine the appropriateness of dress on any occasion and at any place.

Smoking

Smoking is not permitted on the campus grounds or while students are walking outside. Violations will be dealt with by the individual House Councils.

Smoking is permitted in the following places:

In all residence halls.
In the Jernigan Student Center.
In the sorority houses.
In the smoking lounge of the Everett Library.

Drinking

Possession or use of alcoholic beverages is prohibited on campus and at any college function. When away from the campus, students are

expected to conduct themselves as representatives of Queens and to uphold the standards of the college. The Resident Student Council and the Day Student Council are responsible for judging when a student's conduct violates these regulations and principles and what the appropriate discipline shall be.

AUTOMOBILE REGULATIONS

Any student with a driver's license may drive a car at her discretion. Juniors with a 1.5 cumulative average or a 1.5 from the preceding semester and seniors may keep cars on campus. Juniors must maintain the 1.5 average first semester in order to have possession of cars for the second semester of their junior year.

Juniors and seniors who have cars on campus must register their cars in the office of the dean of students. All cars must be parked in the designated student parking areas.

Junior and senior resident students receiving scholarship assistance are not permitted to have possession of cars on the campus. (Scholarship assistance does not include token grants.)

MISCELLANEOUS REGULATIONS

Dining Hall

Students enter the dining hall through the courtyard entrance only. A table should be filled completely before another table is started even though a group may have to be divided. Space is provided for books and coats to be left in the coat room just outside the dining room. Fruit, candy, crackers, ice cream cups, and bag lunches may be taken from the dining hall. Anything else in the way of food, dishes, or silver removed from the dining hall is considered a Judicial Board offense. Students are not permitted to smoke in the dining hall.

Food Services

Any organization wishing assistance from the dining hall in planning refreshments should make arrangements with the office of the dean of students, the business office, and the dining hall office ten days before the occasion.

Guest meal tickets may be purchased from the dining hall hostess or the office in advance of the time of the meal. Dates must pay the appropriate fee for meals.

Dress

See the dress regulations for proper dining hall attire.

Salesmen and Selling

No person on or off campus may sell or advertise for sale any merchandise on the campus without the approval of the college administration. Students are to report the presence of any unauthorized person to the office of the dean of students.

Resident students are not permitted to work off campus.

STUDENT FACILITIES

College Bank

The student bank is on the first floor of Burwell Hall. Students are urged to use it for the safekeeping of their money. Money may be deposited or withdrawn from 10:00 a.m. to 12:00 noon and from 2:00 p.m. to 4:00 p.m. Monday through Friday. The college bank does not handle checking accounts.

Student Center

A snack bar, the student store, and the post office are located on the first floor of the Student Center. There are also telephones, bulletin boards, and vending machines for the students' use. On the second floor are conference rooms and lounges for both day students and resident students. A TV and stereo equipment are also provided.

Post Office

All students will receive notification of their post office box number during the summer. This number must be included in their mailing address. The post office handles all incoming mail; but it does not provide money orders, outgoing C.O.D. mail, insurance of packages, or the registry of first class mail.

Textbook Store

A textbook store is in the basement of the Morrison Dining Hall. All texts may be purchased here during the special hours that are announced each semester. The store also maintains hours during the semester.

Miscellaneous supplies are obtained from the student store in the Jernigan Student Center.

Printing and Duplicating

All printing and duplicating of programs, handbooks, or pamphlets for student organizations is handled through the public relations office. The director of public relations will assist in the planning of printed matter. All material must be submitted at least two weeks before needed. Students wishing to duplicate material for their personal use may use the machine in the upstairs student center.

Newspaper Publicity

The director of public relations is responsible for publicizing campus events. Material should be submitted at least one week in advance of publication date.

Laundry Facilities

Student Linen Service is available for those who desire it. The service delivers to the residence halls weekly. Contour sheets are available.

Four plans are offered:

Plan one—complete service—2 sheets, 1 pillowcase, pillow, blanket, 3 towels	$27.00 per year
Plan two—linens with blanket	$26.00 per year
Plan three—linens with pillow	$26.00 per year
Plan four—linens only (sheets, pillowcase, towels)	$24.00 per year

Laundry facilities with coin operated washing machines, driers, and dry cleaning machines are provided for students who wish to do their own laundry.

STUDENT HEALTH

Each new student is required to have a health examination before entering the college. The appropriate forms are sent to the students during the summer.

Returning students must have annual summer examinations and are responsible for obtaining a medical form before they leave in May.

If any required immunizations have not been completed before registration, the student must have them done immediately at her own expense.

Infirmary Regulations

Students are asked to notify their house counselor if they desire to go to the infirmary during the evening hours. A student must sign out on her white card and notify her dormitory president if she spends the night in the infirmary.

Each bed patient should take to the infirmary the following items: toothbrush and paste, washcloth, soap, towel, pajamas, and one blanket.

Infirmary hours will be posted, and these hours must be observed except for emergencies. Weighing must be done during consultation hours.

The college physician will hold free clinics at stated hours twice a week. If it is necessary to call a physician at any other time, the cost must be borne by the student.

Appointments with doctors and dentists are to be made by the college nurses or the dean of students. Students must provide their own transportation to doctors' offices.

Individuals who take special medication for allergies, diabetes, etc., must notify the infirmary staff. The student must pay for any prescription ordered for her.

Food will be served only to patients confined to the infirmary, and absolute quiet is necessary after supper hour.

Relatives of the patients and faculty members may visit any time from 7:30 a.m. until 8:00 p.m. every day. A patient's roommate may visit for 15 minutes a day between 3:00 and 5:00 p.m. Any exception to this rule must be made through the office of the dean of students.

Hospitalization

At the discretion of her physician a student may be sent to the hospital for treatment. Parental consent will be sought before any major treatment is undertaken.

No student may leave the hospital without proper dismissal by her physician, who will notify the college. She may return to the college or go home at this time.

PHYSICAL EDUCATION

All students taking physical education courses are required to have uniforms. The bermudas and shirts, which cost approximately $9.00, are to be purchased in the student store. Each student will need tennis shoes (preferably white) and white athletic socks. The college furnishes bathing suits. Students furnish their bathing caps.

DAY STUDENT GOVERNMENT

Purpose

The purpose of the Day Student Council is to coordinate Student Government Association regulations and activities with the day student body.

Organization

The day student officers are elected by the day student body. The president of the Day Student Council serves as the second vice-president of SGA.

Activities

Day students are urged to participate in all college activities.

The day students sponsor a party during the summer for new students from Charlotte. They sponsor a swap-shop in September for the sale of used rugs, bedspreads, and curtains.

The Black Friday Auction and an annual bake sale are other day student activities. Profits from these activities are used for the Day Student Scholarship Fund.

Regulations

Day Students are invited to visit in the dormitories over the weekends. They are requested to register with the switchboard and the office of the dean of students.

Day students wishing to have resident students spend the night in their homes should have the "official" hostess call the dean of students.

Day students must accept the same academic regulations as the resident students and must agree to abide by the Honor System.

QUEENS CHRISTIAN ASSOCIATION

Purpose

The purpose of the Queens Christian Association (QCA) is to provide an opportunity for individual Christian growth and discovery through an understanding of the Christian faith and its relationship to the challenges of everyday life. QCA also tries to provide stimulation for honest questioning on the part of each individual.

Organization

Every student, faculty member, and staff member is a member of the Queens Christian Association. The association is directed by a cabinet which has a president, vice-president, secretary, treasurer, day student representative, freshman class coordinator, and various committee chairmen. A member of the faculty acts as advisor.

The Queens Christian Association is affiliated with the National Student YWCA and through this channel participates in the National Student Christian Federation and also in the World Student Christian Federation.

Activities

Among the regular activities planned by the committees of QCA are chapel programs, Wednesday evening vespers, dormitory devotionals, study groups, service projects in the community, and off-campus retreats. QCA also assists in sponsoring activities at the Web, the student coffee house. A traditional Christmas gift service and the sponsorship of an orphan are additional projects of QCA.

RECREATION ASSOCIATION

Purpose

The Recreation Association plans a program of recreation in an attempt to meet the needs and interest of each student and to develop the ideals of sportsmanship in the student body.

Organization

Each student attending Queens College is a member of the Recreation Association and is entitled to enter into any sport or special activities and to use all recreational facilities, subject to the college regulations.

To govern the activities of the association there is an elected council made up of a president, vice-president, secretary, treasurer, class representatives, a day student representative, publicity chairman, Dolphin Club representative, committee chairmen, and a faculty advisor from the physical education department.

Activities

Throughout the year intramural competitions in basketball, softball, volleyball, field hockey, and swimming are held. Extramural activities include basketball, tennis, volleyball, and golf. There is also faculty-student competition in tennis, basketball, and bridge.

The Dance Club, Tennis Club, and Dolphin Club help to organize tournaments and exhibitions during the year.

Playdays are held in the fall and spring, and Stunt Night is in October. These are based on class competition.

Campus movies are shown once a month, and the Recreation Association sponsors combo parties during the year. Bicycles are also made available for student use.

The President's Trophy is awarded annually to the dormitory with the most outstanding intramural record.

NATIONAL STUDENT ASSOCIATION

Purpose

The purpose of the National Student Association (NSA) is to provide services to its membership, to keep the student abreast of national and international affairs, and to serve as a unifying agent for campus activities.

Organization

The NSA is a federation composed of approximately 300 colleges and universities in the United States. At Queens the entire student body makes up the membership of NSA. The meetings, which are open to all students, are held on Wednesday nights from 6:00 to 7:00 p.m. in the Web.

The coordinator of NSA is elected by the student body and serves on the Student Legislature. The secretary and treasurer are also elected by the student body. The National Affairs chairman, International Affairs chairman, as well as the other chairmen, are appointed by the coordinator.

Activities

NSA sponsors student participation in a number of conferences and conventions held at other schools. On campus, the organization assists in planning programs for the Web and sponsors various mock elections and campaigns in keeping with the tenor of the national political scene. NSA can serve as an effective means of voicing student opinion on given topics.

PUBLICATIONS BOARD

Purpose

The purpose of Publications Board is to approve publication contracts, approve nominations for editors, and to handle any publication matters that might arise concerning the various campus editings of *Queens Current*, *Coronet*, or *Signet*.

Organization

The Board is composed of the editor, business manager, and advisor of each of the three major publications of the college: *Coronet*, *Queens Current*, and *Signet*. The dean of students, director of public relations, and the treasurer of the college are also members of the board.

The board regularly meets in September and February; however, the chairman may call meetings at her discretion.

A representative from Publications Board, usually the editor of *Queens Current*, represents the publications at Student Government Association legislature.

FACULTY REGULATIONS

Class Attendance

Policies on class attendance are within the control of each member of the faculty in each course. Each member of the faculty will announce at the beginning of the semester the attendance policies which he will apply to that particular course.

Attendance at College Exercises

All students are expected to attend chapel on Wednesday, assembly on Friday, and convocations scheduled on Monday.

Each student shall be allowed a maximum of seven absences per semester from chapel, assembly, and convocations. Any absence in excess of seven will result in the loss of two quality points per absence. A list of chapel cuts is kept in each dormitory.

All candidates for degrees are required to be present for commencement rehearsal, baccalaureate service, and for the commencement convocation.

Tests and Examinations

Permission to make up tests is obtained from the instructor in the course.

Permission to make up or change final exams must be received from the dean of the college or from the dean of students.

Grading and Quality Point System

A—exceptional work . . . . . 3 quality points per semester hour
B—good work . . . . . 2 quality points per semester hour
C—average work . . . . . 1 quality point per semester hour
D—poor work . . . . . 0 quality points per semester hour
F—failing work . . . . . minus 1 quality point per semester hour

E—conditional failure given at the discretion of the instructor. This grade may be changed to D or F after re-examination.
I—incomplete work; when this work is completed, the student may receive any grade from A to F.

Physical education courses are graded satisfactory (S) or unsatisfactory (U).

Students receiving grades below C at mid-semester will be notified. They and their parents will receive "pink slips" indicating the nature of their deficiency.

Requirements for Class Standing and Graduation

The requirement for graduation is a minimum of 120 semester hours with a cumulative quality point average of at least 1.0, along with a specified program of physical education as stated in the college catalogue. Class standing is based on the following:

	Semester Hours	Quality Points
Sophomore	24	18
Junior	54	48
Senior	90	84
Graduation	120	120

Exemption from Physical Education Activities

Each student is expected to participate in the college physical education program. Students requesting to be exempt from this program for medical reasons must make their request through the college physician. Chronic conditions which might warrant exemption should be noted on the student's medical form and will be reviewed annually by the college physician.

Eligibility to Continue

To remain in college a student must pass 18 semester hours of work during a session with a quality point average as follows:

.5 to return the second year
.8 to return the third year
.9 to return the fourth year

Dean's List

The Dean's List consists of the names of students achieving unusually high scholarship. Students on this list must carry not less than 15 semester hours and must achieve not less than three A's and two B's in academic subjects. Students who are doing practice teaching and carrying only 12 hours of work must have three A's and one B in academic subjects.

Eligibility to Represent the College and Hold Office

Students must have a quality point average of 1.0 or better from the preceding semester in order to be eligible for a student office.

Freshmen are on the list of eligibility until the mid-semester grading period.

Eligibility is also based on chapel and assembly attendance.

Students on probation are not eligible to represent the college.

STUDENT ORGANIZATIONS

Art Club

The Art Club is an organization formed to develop among members of the student body a sensitivity to the fine arts. Membership is open to all interested students.

Biology Club

Any student who is interested in the field of biology may seek membership in this club. It is an organization to promote interest in the biological sciences and to keep students aware of new developments in the field. The club is affiliated with the North Carolina Collegiate Academy of Sciences.

Chemistry Club

The Chemistry Club is open to all students who have had one year of chemistry. Meetings provide an opportunity for students and faculty to present reports on independent projects, to stimulate interest in possible jobs and graduate study, and to provide information about meetings and conferences beyond the campus limits.

Circulo Espanol

The Spanish Club is open to all students who have successfully completed one year of Spanish or its equivalent. The purpose of the club is to familiarize the members with the language, customs, and arts of the Spanish countries.

Dolphin Club

The Dolphin Club, composed of students skilled in swimming, presents an annual water show. Membership is by try-out only. Try-outs are held in the spring and fall.

German Club

The German Club is open to all students who have successfully completed one year of German or its equivalent. The purpose of the club

QUEENS COLLE

CHARLOTTE NORTH CARO

Seven residences adjacent to the campus are not shown on this map.

is to give the students an opportunity to use the German language outside the classroom and to get acquainted with customs of German speaking countries. Members of the club have a meal together once a week, and programs with the Davidson German Club are planned several times each semester.

Granddaughters Club

The Granddaughters Club is composed of students whose mothers or grandmothers attended Queens, Chicora College, or any of the other institutions represented in the history of the college. The members assist with alumnae programs at the college.

Kruzhok Durakov

The purpose of this organization is to promote interest in the Russian language and culture. The Russian Club has two classes of members: active members who have a speaking knowledge of the language, and honorary members who have an interest in Russian language, literature, or history.

Parlons Francais

Membership is open to all students who have been enrolled in a French course on the 200 level or above. The purpose of this organization is to stimulate an interest in the French people, language, and culture and to provide for participation and accomplishment in the study of French.

Psychology Club

The Psychology Club is an organization open to all students interested in psychology. The aims are to provide for speakers and visits to places involved in the different areas of psychology, to carry out a social service project, and to provide information about graduate schools and employment in the field of psychology.

Queens College Concert Choir

The choir provides the music for many campus functions, including chapel services, the baccalaureate service, and commencement. An annual concert is given in the spring, and the group participates in joint concerts with other college groups. The group has performed on radio and television, and in the summer of 1968 participated in the International Musical Eisteddfod in Wales during a European tour. Admission to the choir is by audition only.

Queens Players
Organized by and for the students to afford practical experience in the multiple arts of the theatre, Queens Players welcomes any student willing to participate actively in the efforts to provide stimulating entertainment in drama on the Queens campus.

Ski Club
The Ski Club is an organization that affords those students interested in snow skiing an opportunity to participate in that sport. The club takes several weekend trips to nearby ski lodges.

SNEA Student National Education Association
SNEA is the student division of the national and state professional organizations of teachers. Its purpose is to acquaint young women with teaching as a profession, and membership is open to all students who are preparing to be teachers.

Sociology Club
The Sociology Club is an organization that enables all students, regardless of major, to participate in community projects and activities. The purpose of this group is to help students become aware of the existing conditions in the city and to provide an opportunity for students to work to improve these conditions.

Terpsichoreans
The Dance Club was formed to promote interest in dancing, to offer an opportunity for students to participate in school functions, and to do choreography for various organizations. The club presents a concert each spring. Membership is open to all interested students.

Young Democrats
The Young Democrats is an organization which was established on the Queens campus in November, 1963. Its aim is to stimulate an active interest in government, to help members gain experience and party training necessary to prepare them for future political activity, to increase the efficiency of popular government, and to foster the ideals of the Democratic Party.

Young Republicans
The Young Republicans Club was established on the Queens campus in 1964. Its aim is to stimulate an active interest in governmental affairs, to help members gain experience in party work, and to foster the ideals of the Republican Party.

HONORARY ORGANIZATIONS

College Marshals

Marshals are the students who rank highest in academic standing in their respective classes when selections are made in the spring of each year. The student with the top average for three years serves as chief marshal during her senior year. The two rising seniors ranking next, the two rising juniors, and the two rising sophomores with the highest scholarship assist the chief marshal. The duty of the marshals is to serve as ushers at official college events when there is an academic procession.

Delta Omicron

Omicron Lambda chapter of Delta Omicron, international music fraternity for women, was established at Queens in May, 1959. The national organization was founded in 1909 at the Cincinnati Conservatory of Music. Membership is open to students doing major or minor work in music at the colleges having chapters, to music faculty in those colleges, to professional musicians, and to concert artists. Scholarship of high quality is requisite to membership.

Orb and Sceptre

Orb and Sceptre is a senior honorary organization which was founded at Queens College in January of 1961. It recognizes those students who have shown outstanding leadership, scholarship, and concern for the college community.

Sigma Mu

Sigma Mu is a regional honorary organization composed of faculty and students. Its purpose is to recognize high scholastic attainment of seniors and juniors and to encourage independent research. Only those seniors and juniors who have done work of merit and distinction are eligible.

Sigma Upsilon

Sigma Upsilon is an honorary fraternity for writers. Founded in

1906 and limited formerly to men's colleges, it now includes a small number of women's colleges. The Cakes and Ale Chapter at Queens was established in May, 1951. The organization encourages writing through regular meetings at which members read and criticize their own sketches, poems, and short stories. Membership is based upon creative literary ability, interest, and active participation. Members are elected each year from the upper classes. Faculty may be elected to associate membership.

Valkyrie

Valkyrie is an honorary organization which was established on the Queens campus in 1937 and is made up of six students selected from the sophomore class. Membership is based on outstanding leadership, citizenship, and scholarship exhibited during the freshman year. Valkyrie members are selected in the fall and usher at a number of college functions. The group sponsors a service project each year.

Who's Who in American Universities and Colleges

Who's Who recognizes noteworthy student leaders on campuses throughout the country and registers them in a national collegiate publication. The students are selected on the basis of scholarship, leadership and cooperation in educational and extracurricular activities, general citizenship, and the promise of future usefulness.

STUDENT PUBLICATIONS

The Publications Board, composed of the student editors of *Current, Signet,* and *Coronet,* and their business managers and faculty advisors, coordinate the publications of the student body.

Coronet

Coronet is the college yearbook, published annually to provide a pictorial and written record of the year's events and activities.

Queens Current

Queens Current is the monthly student newspaper which keeps the college up-to-date on coming events, records campus news, and serves as a forum for an exchange of ideas among students, faculty, and administration.

Signet

Signet, the college literary magazine, publishes selected material written by students, faculty, and alumnae. Cover designs and illustrations are contributed by students in the art department. Through maintaining high quality and selectivity, the magazine offers opportunities for learning experiences and acts as a publication representative of the college.

Student Government Association Bulletin

The *SGA Bulletin* is printed weekly to inform students of events and important dates of the coming week. It also provides information concerning the chapel programs, concerts, and lectures that will occur during each week.

Student Handbook

The *Handbook* is given to each student and contains the SGA Constitution, as well as faculty and campus regulations. It is the students' guidebook to college living.

Swatches

Swatches contains pictures of all the new students and is given to the students and faculty at the beginning of each year.

PANHELLENIC COUNCIL AND SORORITY LIFE

PURPOSE

The purpose of the Panhellenic Council is to coordinate the activities of the five national sororities represented on Queens campus. These are:

Alpha Delta Pi
Alpha Gamma Delta
Chi Omega
Kappa Delta
Phi Mu

The Council also formulates and administers rush plans, rules, and policies.

ORGANIZATION

Each sorority member is a member of Panhellenic. The Panhellenic Council is composed of delegates from each of the sororities. The officers are selected by a rotation system among the five groups.

Activities

Aside from planning and administering rush, Panhellenic sponsors an annual Sorority Sing, the Queens–Davidson freshman mixer, and other social activities for the entire student body.

Rush: Rush weekend is a period of three days early in the second semester when girls wishing to join a sorority are invited to rush parties given by the various chapters on campus. Details of rush and the rules on pre-rush conduct are found in the Panhellenic Handbook, which is distributed in the fall at a discussion session presented by the Panhellenic Council. To qualify for rush a student must have a 1.000 average the preceding semester.

Sorority Life

Each of the sororities on campus has as its objectives the promotion of intellectual achievement and the development of high moral and

social standards. The sororities sponsor a variety of activities. Sunday night supper is served in the houses, and open houses are held for the entire student body. Parties, banquets, dances, and picnics are undertaken by the chapters. Each sorority has a program or project which is beneficial to persons other than sorority members. These include aid to underprivileged and crippled children, work with orphanages, rehabilitation programs, and tutorial projects.

Sorority Obligations

When accepting a bid to a sorority, a student automatically pledges herself to meet certain obligations:

She promises to meet all financial obligations.

She promises to maintain creditable scholarship. All sororities require a C average or better for initiation.

She promises to become a contributing member of her sorority, to obey its rules, to share chapter responsibilities and duties, and to work for the good of the sorority and Panhellenic. (Sorority activities are scheduled with the approval of the dean of students. This includes slumber parties in the houses.)

Financial obligations vary slightly for each sorority. Pledge fees range from $15 to $25. Pledge dues are approximately $5 to $10 a month. Initiation fees range from $50 to $75, and active dues from $7.50 to $10 a month. The cost of sorority pins starts at about $10 and can go as high as $100, depending on the number and type of jewels. The average is approximately $25.

COLLEGE TRADITIONS

College Reception

On the first Wednesday evening of the college year a reception honors new students. It provides an opportunity for these students to meet members of the faculty and administration.

Senior Recognition

Each year at an early chapel assembly special honor is paid to the seniors by the administration, faculty, and students. The faculty and seniors wear academic robes and participate in the first formal academic procession of the year.

Freshman Week

Freshman week begins rather unexpectedly sometime shortly after the beginning of college in the fall. This week is planned and carried out by the sophomore class in an effort to welcome the freshmen to Queens.

Stunt Night

The annual inter-class Stunt Night, sponsored by the Recreation Association, is held the first week in October. Each class elects two students as stunt night co-chairmen. Various members of each class participate in an on-stage skit, while the remainder of the class makes up the gallery. One trophy is awarded to the class presenting the best skit, and another to the class with the best gallery.

Black Friday Auction

Black Friday is an auction sponsored annually by the Day Student Council to raise money for their scholarship fund. Faculty and administrators contribute works of art, promises of meals, and various other items and privileges, which are auctioned off to the students.

White Gift Service

It is traditional for the Queens Christian Association to sponsor a special Christmas service each year. The offering collected at this time is used to support a foreign orphan adopted by QCA.

Christmas Celebration

The Yule Log Ceremony: The Yule Log Ceremony, established in 1963 as an annual event, heralds the Christmas season. The ceremony of burning the Yule log is derived from the old British tradition. Carol singing, seasonal food and drink, and the traditional wish-making are all important parts of the festivity.

Boar's Head Dinner: In keeping with the tradition of Queens College, Oxford, the Boar's Head Ceremony and formal dinner are held annually at Queens. After the dinner the traditional "Telling the President" takes place around the Christmas Tree in Burwell. Immediately following, a special worship service is presented by the freshman class.

Freshman Follies

Freshman Follies is a talent show put on by the freshman class for the entertainment of the student body. The show is usually given in the spring of the year.

Student Government Installation

The president of the Student Government Association and the dean of students plan a day in the spring when the student body officers are officially installed. There is a formal academic procession at this time.

May Day

The May Day celebration encompasses a weekend of social activities held each spring. A queen is crowned and the court is honored by a pageant and dance. The queen, who is always a senior, and her court are elected representatives from the four classes.

Awards Day

Each May there is a day for the presentation of all cups, trophies, and honors that have been won by the individuals and campus organizations throughout the year.

Concert and Lecture Series

As a part of the year's program of educational assemblies, the college sponsors a series of lectures, concerts, films, and art exhibits.

Faculty Recitals

Members of the music faculty give concerts for the student body and the Charlotte community during the year.

Other faculty members frequently give presentations in the Web. These include poetry readings, films, and discussions.

STUDENT OFFICERS 1968-69

STUDENT GOVERNMENT ASSOCIATION

President ..... Margaret Eunice Thomas
Secretary ..... Carolyn Sakowski
Treasurer ..... Wendy Ann Pusey
Secretary to President's Board ..... Elizabeth N. Breazeale

RESIDENT STUDENT COUNCIL

President ..... Ginger Conkle
First Vice-President ..... Sallie Lou Moore
Second Vice-President ..... Carolyn Hall
Secretary ..... Ann Porter
Treasurer ..... Melissa Reese

DAY STUDENT COUNCIL

President ..... Helen Polyzos
Vice-President ..... Julia Graham
Secretary ..... Mary Andrews
Treasurer ..... Sallie Burgess
Representative to S.G.A. ..... Mary Holliday
Representative to Q.C.A. ..... Mattie Gay Kissiah
Representative to R.A. ..... Linda Lee

JUDICIAL BOARD

Chairman ..... Leslie Davis
One Year Term ..... Luna Lambert
Two Year Term ..... Elizabeth Massie, Mary K. Marvin
Members at Large ..... Marie M. Boatwright, Nancy Giles

QUEENS CHRISTIAN ASSOCIATION

President ..... Mary Marshall
Vice-President ..... Jennie Goodman
Secretary ..... Sterling Kephart
Treasurer ..... Marian Bates

RECREATION ASSOCIATION

President ..... Margaret Elizabeth Tribble
Vice-President ..... Anne Reamer
Secretary ..... Catherine Montgomery
Treasurer ..... Segar Gravatt

NATIONAL STUDENT ASSOCIATION

Co-ordinator ..... Susan Soll
Treasurer ..... Elizabeth McClure
Secretary ..... Jeanne Johnson

CORONET

Editor ..... Nancy Flowers

SIGNET

Editor ..... Ursula Alexander

QUEENS CURRENT

Editor ..... Helen Louise Bracknell

PANHELLENIC COUNCIL

President ..... Nancy Giles

MAY DAY CO-CHAIRMEN

LaNelle Dominick
Carol Galloway

DORMITORY PRESIDENTS

Albright ..... Georgina G. Powell
Barnhardt ..... Deborah L. Williams
Belk ..... Kay Williams
Harris ..... Paula Brown
Long ..... Marsha Miller
Morrison ..... Katherine Dudley
Wallace ..... Frances Lawrence
Watkins ..... Jennifer Cunningham

CAMPUS DIRECTORY

	Ext.	Pay Phones
Admissions Office	212, 313	
Adult Education Department	224, 225	
Albright Dormitory		
Lobby	316	375-9343
First Floor	317	375-9222
Second Floor	318	375-9174
Third Floor	319	375-9196
Alumnae Office	214	
Barnhardt Dormitory		
Lobby	322	332-9285
First Floor	323	332-9229
Second Floor	324	332-9274
Third Floor	325	332-9717
Belk Chapel	291	
Belk Dormitory	231	332-9498, 377-9152
Boiler Room	273	
Student Store	310	
Business Office	221, 222	
Chancellor's Office	200	
Day Student Lounge	312	
Dean of the College	234, 249	
Dean of Students	226, 227	
Dining Hall	282	
Faculty Secretarial Service	321	
Harris Dormitory		
First Floor	218, 230	332-9656, 377-9127
Second Floor	219, 232	377-9216, 377-9116
Infirmary	223	
Library	278	
Long Dormitory	280	332-9560, 377-9139

Maintenance and Receiving	201	
Morrison Dormitory	285	
Ovens Phys. Ed. Bldg.	228	
Placement Service	213	
Post Office	311	
President's Office	216, 217	
Print Shop	210	
Public Relations Office	215	
Registrar's Office	211	
Security Officer	306	
Shop	274	
Snack Bar	283	
SGA Office	314	
Supt. of Residence Halls	279	
Textbook Store (Morrison)	331	
Wallace Dormitory		
First Floor	295	332-9686
Second Floor	296	332-9677
Third Floor	297	332-9273
Watkins Dormitory	284	377-9292, 377-9298

THE CONSTITUTION
OF THE
STUDENT GOVERNMENT ASSOCIATION

PREAMBLE

We, the students of Queens College, believe the theory behind the development of student government rests on the assumption that by giving students reasonable independence in governing matters, they will mature in their concepts of freedom and responsibility. Through a student government the worth of each individual and the value of her contribution may be recognized; and, as free citizens of the college community, students have the right to question the foundations of the rules to which they are held accountable and to voice their opinions in an honest and intelligent way on matters that concern them and their college.

Article I—Name

The name of this organization shall be the Student Government Association of Queens College.

Article II—Purpose

The purpose of the Student Government Association shall be to foster self-government, administer rules of government, enact legislation governing student life, and carry out the program of student activities.

Article III—Membership

All students of Queens College are members of this organization, providing they have fulfilled the requirement of accepting the Honor System and have indicated their understanding of the Queens College *Student Handbook*.

Article IV—Advisory Committee

There shall be to the Student Government Association an Advisory Committee composed of the President of the College, who will act as chairman; the Dean of the College; and the Dean of Students, who will act as a means of communication between the committee and the student body. This committee shall review legislation of the Student Government Association for approval or veto and shall advise the Student Legislature or other organizations and officers of the Student Government as requested.

Article V—Officers

A. The officers of the Student Government Association shall be elected by the members of the Student Government Association according to the election procedure described in Article III of the By-Laws of this constitution.

B. President of the Student Government Association whose duties shall be:
   1. To plan agenda for and preside at all meetings of the student body.
   2. To plan agenda for and preside at all meetings of the Student Legislature.
   3. To preside at all meetings of President's Board.
   4. To call special meetings of these three groups.

5. To serve as the official representative of the student body.
6. To appoint in conference with the Dean of Students and with the approval of the Student Legislature, all standing committee chairmen and other committee chairmen deemed advisable.
7. To submit her work to the judgment of the Student Legislature.
8. To confer once a week with the Dean of Students.
9. To investigate the work of any Student Government official if necessary.
10. To invite to Student Legislature meetings any student who has a particular interest in the business that is being taken up at any given meeting.
11. To act as chairman of the Executive Committee.

C. First vice-president of the Student Government Association who is also president of Resident Student Council, whose duties shall be:
1. To call and preside over all meetings of the resident students and the Resident Student Council.
2. To confer once a week with the Dean of Students.
3. To assist the president of the Student Government Association by acting as assistant representative of the student body.
4. To assume the duties of the president of the Student Government Association in case of the president's absence, resignation, or withdrawal from school until a new election can be held.
5. To serve as a member of President's Board.
6. To act as a member of the Executive Committee.

D. Second vice-president of the Student Government Association who is also president of Day Student Council, whose duties shall be:
1. To call and preside over all meetings of the day students and the Day Student Council.
2. To confer once a week with the Dean of Students.
3. To appoint in conference with the Dean of Students a day student who shall serve as editor of *Swatches*.
4. To serve as a member of President's Board.
5. To act as a member of the Executive Committee.

E. Secretary of the Student Government Association whose duties shall be:
1. To keep in permanent form the minutes of the meetings of Student Legislature.
2. To attend to the correspondence of the Student Legislature and the student body.
3. To type and submit for the Advisory Committee's approval any bill passed by the Student Legislature.
4. To act as a member of the Executive Committee.

F. Treasurer of the Student Government Association whose duties shall be:
1. To keep a permanent record of all receipts and expenditures of the Student Government Association.
2. To present a report of receipts and expenditures at each meeting of the Student Legislature; and, upon request, at meetings of the Student Government Association.
3. To act in the capacity of financial officer of the Student Government Association.
4. To meet with the treasurer of the college to formulate a tentative budget and a budget for the Student Government Association for each academic year and to present to Student Legislature this budget for approval.

5. To serve as permanent chairman of the Student Budget Committee and to assist the financial officers of each organization in preparing budgets.
6. To present the books of the Student Government Association to the treasurer of the college for audit at the end of the school year.
7. As controller of the Student Budget, to investigate the budget of any Student Government Association organization.
8. To act as a member of the Executive Committee.

G. Secretary to the President's Board, whose duties shall be:
1. To keep on file all synoptic reports given at meetings of President's Board.
2. To compile these synoptic reports and discussions of President's Board and to report to Student Legislature the following week.
3. To act as head of the Secretariat which consists of the following: Typing Bureau, SGA Library, and SGA Bulletin.
4. To act as a member of the Executive Committee.

Article VI—Student Legislature

A. Purpose: The purpose of the Student Legislature shall be to initiate, pass, and bring to the Student Government Association for final decision such constructive legislative bills as it shall deem advisable.

B. Initiative: A legislative measure may be initiated by any member of the Student Government Association or by any organization of the Student Government Association provided that the measure has been put in correct form. Instructions are available from the secretary.

C. Any bill passed by the Student Legislature must be approved by the Advisory Board and the Student Government Association before it becomes official.

D. Members of the Student Legislature shall be: the president of the Student Government Association as chairman; the first vice-president of the Student Government Association; the second vice-president of the Student Government Association; the secretary of the Student Government Association; the treasurer of the Student Government Association; the secretary to the President's Board; the presidents of the senior, junior, sophomore, and freshman classes; an elected representative from each of the senior, junior, sophomore, and freshman classes; the editor of *Current* as a representative from Publications Board; a representative from the day students who shall be a member of the sophomore or junior class; representatives from any group which is affiliated with the Student Government Association as authorized annually by the Student Legislature.

E. All meetings of the student Legislature will be open to the members of the Student Government Association.

F. The Student Legislature will have a regular meeting every other week at which time a report from the President's Board will be given by the secretary of the President's Board. Special meetings may be called by the president of the Student Government Association.

Article VII—Standing Committees

A. Regular Standing Committees:
1. The Executive Committee shall be composed of the president of the Student Government Association as chairman, the first vice-president of the Student Government Association, the second vice-president of the Student Government Association, the secretary of the Student Government Association, the treasurer of the Student Government Association, and the secretary to the President's Board.
2. The Student Budget Committee which shall have as its chairman the treasurer of the Student Government Association.

B. Appointed by the president of the Student Government Association and the Dean of Students and approved by the Student Legislature:

1. A Handbook Committee and chairman who shall be responsible for the editing and printing of the *Student Handbook*.
2. A Student representative to the Concert Series Committee who shall be a member of the sophomore, junior, or senior class.
3. A student representative to the Lecture Series Committee who shall be a member of the sophomore, junior, or senior class.
4. A Campus Drives Committee which shall be responsible for the selection and/or sponsoring of drives in answer to requests.
5. A chairman of the Orientation Committee to be responsible for the planning of the orientation program and a follow-up program.
6. A chairman of the Dance Committee to be responsible for the organization of social functions.
7. A chairman of the Social Standards Committee to be responsible for promoting good etiquette, attractive personal appearance, and gracious living.
8. A chairman of the Dining Room Committee to be responsible for all dining hall activities.
9. A chairman of the State Student Legislature Committee.
10. A chairman of the Council on International Relations and United Nations Affairs Committee.

Article VIII—President's Board

A. Purpose: The purpose of the President's Board shall be to coordinate the activities of the major organizations, to discuss problems, to make any necessary recommendations to Student Legislature, and to send a report of the discussions to Student Legislature.

B. Members of the President's Board shall be the president of the Student Government Association, who will serve as chairman; the first vice-president of the Student Government Association; the second vice-president of the Student Government Association; the president of any organization affiliated with the Student Government Association as voted in yearly by the President's Board; the president of the Recreation Association; the president of the Queens Christian Association; the president of the Panhellenic Council; the chairman of Judicial Board; the secretary to the President's Board; and the editor of *Current*.

C. The President's Board will have a regular meeting every other week at which time a synoptic report will be given by each member. Meetings may be called or canceled by the president of the Student Government Association.

Article IX—Resident Student Council

A. Purpose: The purpose of the Resident Student Council shall be to execute and enforce the social regulations of the Student Government Association, and to submit to the Student Legislature, for approval or rejection, any legislation regarding the regulations of the resident students.

B. Officers:

1. Elected by the resident student body from the senior class: a first vice-president of Student Government Association, who is also president of Resident Student Council.
2. Elected by the student body from the junior and senior classes: hall presidents for all residence halls.
3. Elected by the resident student body from the junior class:
   a first vice-president, a second vice-president, and a secretary to the council.

4. Elected by the resident student body from the sophomore class: a treasurer to the council.
5. Elected by the freshman class from the freshman class: a class representative to the council to be chosen at the end of the first quarter.

C. Duties:

1. The duties of the first vice-president of the Student Government Association acting as president of Resident Student Council shall be: (see Article V, Sec. C).
2. The duties of the first vice-president of the Resident Student Council shall be:
   a. To assume the duties of the president in case of the absence or resignation of that officer until another election can be held. A new president must be elected within two weeks after the resignation of the former president becomes effective.
   b. To assist the president in execution of her duties.
   c. To draw up recommendations of RSC to be presented to Student Legislature.
3. The duties of the second vice-president of Resident Student Council shall be:
   a. To act as project chairman of RSC.
   b. To assist the first vice-president in the execution of her duties.
4. The duties of the resident hall presidents shall be:
   a. To keep order in her residence hall.
   b. To call and preside over all meetings of the residence hall.
   c. To conduct an election of a Hall Council to assist her in the execution of her duties.
5. The duty of the secretary shall be to keep in permanent form the minutes of the RSC.
6. The duties of the treasurer shall be:
   a. To have charge of and keep records of the finances of the organization.
   b. To present to the treasurer of the Student Government Association in the early fall a typed outline of the expected expenses of the coming year.
   c. To order the supplies of the organization.
   d. To serve as a member of the Student Budget Committee.

Article X—Day Student Council

A. Purpose: The purpose of the Day Student Council shall be to execute and enforce the regulations of the Student Government Association related to the day students and to bring before the Student Legislature any problems or legislation related to day students.

B. Officers and Members:

1. Elected by the day student body from the senior class: a second vice-president of the Student Government Association who will also serve as president of the Day Student Council.
2. Elected by the day student body from the senior or junior class: a vice-president to the council.
3. Elected by the day student body from the junior class: a secretary to the council.
4. Elected by the day student body from the sophomore class: a treasurer to the council.
5. Elected by the freshman class: a freshman representative to Day Student Council.

C. Duties:
   1. The duties of the second vice-president of the Student Government Association acting as president of Day Student Council shall be: (see Article V, Sec. D).
   2. The duties of the vice-president of Day Student Council shall be:
      a. To assume the duties of the president in case of the absence or resignation of that officer until another election can be held. A new president must be elected within two weeks after the resignation of the former president becomes effective.
      b. To be responsible for the day student area in the Student Center.
      c. To assist the president in the execution of her duties.
   3. The duties of the secretary shall be:
      a. To keep in permanent form the minutes of DSC and the day student body.
      b. To attend to all correspondence of the DSC and the day student body.
   4. The duties of the treasurer shall be:
      a. To have charge of the finances of the DSC and the day student body.
      b. To present to the treasurer of the Student Government Association in the early fall a typed outline of the expected expenses of the coming year.
      c. To order the supplies of the DSC and the day student body.
      d. To serve as a member of the Student Budget Committee.

Article XI—Judicial Board

A. Purpose: The Judicial Board shall investigate and judge cases of any alleged violation of the Honor Code of the college.

B. Fundamentals of the Honor Code:
   1. That each student shall be truthful at all times.
   2. That each student shall respect the property of others.
   3. That each student shall be entirely honest on all tests, term papers, examinations, and other pledged work designated by the instructor.

C. Membership:
   1. Students: Elected by the student body.
      a. Judicial Board chairman who shall have had at least one year of previous experience on the Judicial Board prior to her election as chairman.
      b. Members from the student body: two juniors elected to serve for two years, one junior elected to serve for one year, and sufficient members elected at large from the rising junior or senior classes, so that there will be a total of six student members other than the chairman.
   2. Faculty: Elected by the faculty.
      a. Three members, one to be elected each spring for a three year term; the professor who is serving the final year of his term shall be designated as alternate.
      b. Two of the three faculty members shall be called to serve for the duration of any Judicial Board case.
      c. No faculty member may be re-elected to the Judicial Board unless at least one year has elapsed since his previous term.
   3. Administration:
      a. Dean of the College.
      b. Dean of Students.

D. Meetings:
   1. There shall be regularly scheduled meetings; time will be determined and announced by the Judicial Board.
      a. All cases which have been reported since the call of the last meeting shall be heard at the next scheduled meeting.

b. If no cases have been reported within forty-eight hours of the time for the next scheduled meeting, it may be canceled at the discretion of the chairman.

2. A quorum shall consist of one dean, one faculty member, and four students.

3. Meetings may be called by the chairman at her discretion, when necessary, with at least forty-eight hours notice to the persons concerned.

E. Procedure:

1. For any violations of the Honor Code each student shall report herself to the Judicial Board within twenty-four hours after the violation occurs. After this period any witness or person with knowledge or evidence must report the student to the Judicial Board immediately.

2. When a violation is reported, the chairman may—in harmony with the principles of the Honor Code—request the reporter to remind the alleged violator of her obligation to report herself to the Judicial Board.

3. Any violation reported to the Judicial Board shall first be investigated by the chairman and two members of the board, and their report shall be presented to the full board. In this investigation, the chairman may request the assistance of any members of the college community. When this preliminary action involves dormitory investigation, it shall be done only after consultation with the Dean of Students. Only members of Resident Council may assist in dormitory investigation.

4. A student who has been reported for an alleged violation of the Honor Code shall be given at least forty-eight hours notice of her required attendance at the next meeting of the Judicial Board.
   a. The alleged violator shall be given by the chairman a written statement of the charge which has been filed against her.
   b. The alleged violator shall be entitled to select a counselor from the student body.
      1. The counselor will be permitted to accompany her and advise her throughout the hearings. Both the alleged violator and her counselor are bound by the Honor Code in their actions and statements.
      2. The dormitory president of the alleged violator or the president of Day Student Council shall be obligated to serve as counselor if requested.
      3. The counselor may participate directly in the hearings only by permission of the chairman.

5. Witnesses may be called by the Judicial Board upon the request of the alleged violator, the reporter, or any member of the Judicial Board. Such witnesses shall remain in attendance only at the discretion of the board.

6. All participants in the proceedings shall have the right, upon recognition by the chairman, to question the person then testifying.

7. In order to protect the rights of privacy of all persons involved in the investigation, no member of Judicial Board and no participant, other than the alleged violator with her counselor, shall discuss the case in any way outside the hearing room.

8. At the conclusion of the testimony, the Judicial Board shall convene to reach its decision. The unanimous decision of the members voting shall be necessary for a judgment of guilty. A three-fourths majority of the members voting shall be necessary to determine disciplinary measures.

F. Judgments: The Judicial Board may render a judgment of not guilty or guilty. In the case of an Honor Code violation Judicial Board will deliver the judgment which it considers to be most beneficial to the student and the college community.

G. General Policies:

1. Written records shall be kept of all proceedings, with the deletion of the names of the students involved, and shall be retained in the files of the Dean of Students for five years. These files shall be available to the chairman of the Judicial Board, on request, for the purpose of establishing continuity of procedure.
2. While not circumscribing the Judicial Board with detailed rules, these procedures are intended to indicate that the board is to be "judicial" in its approach to all matters brought before it.

H. Oath of Office: "As a member of the Judicial Board of Queens College I shall endeavor to the best of my ability to perform those duties pertaining to my office. If I violate or have knowledge that another student has violated the Honor Code, I shall report myself or that person to the Judicial Board. I will endeavor to make the Honor Code a positive force in student living."

Article XII—Amendments

The constitution may be amended by a two-thirds vote of the members present at any meeting of the Student Government Association held for that purpose, but the amendment must be proposed at a meeting of the Student Government Association at least one week before action is taken on it. The amendment must be approved by the Advisory Committee.

Article XIII—Right of Petition

All students have the right to bring petitions before any branch of the Student Government Association. A petition must be signed by twenty-five per cent of the members of the Student Government Association and be presented to the president of the association.

Article XIV—Membership

All members of the Student Government Association shall be members of the Queens Christian Association and the Recreation Association.

BY - LAWS

Article I—Quorum

The members present at a meeting of the Student Government Association shall constitute a quorum. The student body must be given twenty-four hours notice before a called meeting.

Article II—Eligibility for Office

A. To be eligible to hold office a student must have obtained a 1.0 cumulative average and must maintain this average.

B. Class standing:

1. The following officers must be elected from the rising senior class: the presidents of the Student Government Association, Queens Christian Association, and Recreation Association; the first and second vice-presidents of the Student Government Association; the National Student Association coordinator; and the Judicial Board chairman.
2. The following officers must be elected from the rising junior or senior classes: vice-presidents of Day Student Council, Queens Christian Association, and Recreation Association; the hall presidents of all dormitories; the members at large to the Judicial Board; the May Day co-chairmen; and the editor of *Queens Current*.
3. The following officers must be elected from the rising junior class: the first and second vice-presidents of Resident Student Council; at least three members of Judicial Board; the secretaries of the Student Government Association, Resident Student Council, Day Student Council, Recreation Association, Queens Christian Association, and National Student Association; and the treasurer of the Student Government Association.
4. The following officers must be elected from the rising sophomore class: the treasurers of Resident Student Council, Day Student Council, Recreation Association, Queens Christian Association, and National Student Association; and the secretary to the President's Board.
5. The day student representative to Student Legislature, Queens Christian Association, and Recreation Association lmust be elected from the rising sophomore or junior class.

Article III—Elections

A. Elections shall be completed by mid-March.

B. Nominating Committee:

1. The chairman of the nominating committee shall be the president of the Student Government Association.
2. The remaining members of the committee shall be the dean of students, the first and second vice-presidents of the Student Government Association, the chairman of Judicial Board, president of Queens Christian Association, president of Recreation Association, the National Student Association coordinator, senior presidents of residence halls, and members at large chosen by the president of the Student Government Association and the dean of students. This committee shall not exceed sixteen members and all members shall be seniors.

C. Election Committee:
   1. The chairman of the election committee shall be a member of the senior class and appointed by the president of Student Government Association.
   2. The remaining members of the committee shall be the vice-president and an elected representative from each of the four classes.
   3. Duties:
      a. To supervise election and count votes for various offices.
      b. To function as a nominating committee if there be no more than one person running for a particular office. In such a case, the head of the respective organization will assist the Elections Committee.

D. Method of nominating candidates:
   1. The following officers must be nominated either by a petition with 25 signatures or by the Nominating Committee headed by the president of Student Government Association: the president of Student Government Association, first and second vice-presidents of Student Government Association, chairman of Judicial Board, president of Queens Christian Association, president of Recreation Association, and National Student Association coordinator. This Nominating Committee must nominate a minimum of two candidates for each office. Students may make suggestions of candidates to this committee by submitting the student's name and office sought in a box in the Student Center. The nomination of these candidates is the only duty of the Nominating Committee.
   2. Any student seeking an office may do so by submitting in writing her name and reason for running for this office to the chairman of the Elections Committee. These must be submitted the week prior to the beginning of elections.
   3. A student may be nominated for an office by presenting a petition to the Elections Committee with the names of 25 students who are willing to support her for office. The deadline for nominations by petition will be determined by the Elections Committee.
   4. No more than eight candidates, approximately one percent of the student body, may run for any particular office.

E. Manner of Voting
   1. Voting procedure:
      a. The Election Committee shall determine the place of voting.
      b. Registration of voters shall be done before each voting by checking off the voter's name from a student list.
      c. In order to win an election a candidate must obtain a majority of the votes cast. Voting for all offices shall be done by secret ballot.
   2. Preferential system:
      a. All ballots shall be marked according to the preference of the voter, indicating first, second, and third, etc. choices.
      b. When voting for members at large of Judicial Board and the May Day co-chairmen, the ballot should be marked with two first, two second, two third, etc. choices.
   3. Schedule:
      a. Two weeks before elections the following must be completed:
         (1) A list of all elected offices and their requirements shall be presented in a Student Assembly.
         (2) A listing of all elected offices and their requirements shall be posted.
      b. One week before elections:
         (1) All candidates shall sign up Friday through Tuesday.
         (2) Tuesday night a meeting will be held of all candidates and the Elections Committee to discuss campaign procedures.
         (3) The entire slate shall be completed by that Tuesday. No name will be withdrawn from the ballot after Wednesday noon.
      c. Presentations and voting:

(1) On Friday the candidates for president of Student Government Association will present their platforms to the student body and be open for questions.
(2) The following Monday voting for all Student Government Association offices, except first and second vice-presidents, will be held. Also elected will be the presidents of Albright, Barnhardt, Belk, and Long dormitories. The candidates for first and second vice-president of Student Government Association will present their platforms to the student body on Monday.
(3) Tuesday, voting will be held for the first and second vice-presidents of Student Government Association, officers of Resident Student Council and Day Student Council, and the rest of the dormitory presidents.
(4) Wednesday, the candidates for the chairman of Judicial Board, members of Judicial Board, president of Queens Christian Association, other officers and day student representative to Queens Christian Association, and editor of *Current*.
(5) Thursday, voting will be held for the chairman of Judicial Board, members of Judicial Board, president of Queens Christian Association, other officers and day student representative to Queens Christian Association, and editor of *Current*.
(6) Friday, the candidates for National Student Association coordinator and the president of Recreation Association shall present their platforms to the student body.
(7) The following Monday, voting will be held for the National Student Association coordinator, officers of National Student Association, president of Recreation Association, officers and day student representative to Recreation Association and May Day co-chairmen.
(8) If run-offs are necessary for any elected office, the Election Committee shall set them up accordingly.

F. Freshmen officers and representatives:

1. No later than the fourth week of the new college year the freshman class shall elect a chairman who shall hold office until the end of the seventh week of the first semester. At the beginning of the eighth week of the first semester the freshman class shall elect a president and other officers.
2. The vice-president of the junior class shall act as advisor to the freshman class.

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